



Technology Memorandum: Google Account How To

One of the many exciting changes that Saint Philip's has made to prepare for this school year is the migration to G Suite for Education. Google Classroom provides students a cloud-based, robust, collaborative virtual learning environment that is safe, easy to use, and will take learning to new heights.

Below are instructions on how students and parents may access Saint Philip private classes on Google Classroom:

- On your G Suite for Education compatible device, click this link <https://classroom.google.com> and have the student login with their Saint Philip Google Apps For Education account *username* and *password*. For students going into grades 3-8, this account will also serve as your child's gmail email for the year. *Please note that any activity in Google Classroom is documented under the student's login and it would be inappropriate for a parent to communicate with the teacher or other students in Google Classroom. Parents should use their personal email to digitally communicate with a teacher. Please see class syllabus for teacher's email.*
- Once your student has accessed Google Classroom, he/she will be prompted to select their role within the application as *student* and will be prompted to enter a unique identifier class code that your child's teacher will provide to gain secure access into the specified virtual environment.
- Once you have gained access to your class, your journey begins. Your teacher will help you navigate their class so that you will be in the know of where to locate all items needed to be successful.

If you have any additional questions, please see the below informational links from Google:

Parent reports and summaries:

<https://support.google.com/edu/classroom/answer/6386354?hl=en>

Student Access to Classroom:

<https://support.google.com/edu/classroom/answer/6072460?hl=en&co=GENIE.Platform=Desktop>